

Job description Facilities Operative

To provide a maintenance service for the Museum, ensuring that everyday areas are kept in good order and undertaking repairs where necessary. This will ensure a safe, and secure environment for Museum visitors, staff, and volunteers. You will be responsible for assisting in creating a great and lasting first impression.

- Basic Electrical work such as mains power supply, lighting including emergency lights.
- Woodwork such as mending doors and furniture.
- Painting and decorating.
- General maintenance such as rubbish and cardboard removal, moving deliveries, maintenance to the outside of the building such as clearing drains.
- Grounds maintenance such as sweeping, clearing pathways, mowing, weeding, hedge cutting, border maintenance.
- Assisting the housekeeping team including high level cleaning, lifting, and moving furniture.
- Carrying out planned preventative maintenance (PPM) such as meter readings, tap temperature, checking levels in line with the requirements of the PPM schedule.
- Attendance on contractors when on-site to minimise disruption and ensure that contractors operate in line with our health & safety policies.
- Reporting incidents and near-misses immediately and in line with reporting procedures.
- Take good care of the tools and equipment provided, and maintain these to an appropriate standard, reporting any deficiencies and defects immediately.
- Identify maintenance issues on site and make safe/secure where appropriate
- Provide support to the Facilities and events Teams as necessary
- Comply with Health and Safety procedures at all times.
- Any other reasonable task as required

Crich Tramway village is a seasonal visitor attraction. Working time will be 37.5 hours per week including some weekends and bank holidays.

The post holder will require a full clean driving license and own transport. Free on-site parking is provided.

This is a physically demanding role that can involve working at heights and having to carry loads, outdoor work in all weathers and walking across a large site.